



ACTIVITY YOUTH WORKER

JOB DESCRIPTION



OVERVIEW

COMPANY: Wigan Youth Zone

LOCATION: Wigan Youth Zone

SALARY: £12.35 per hour

BENEFITS:

- 33 days annual leave (including bank holidays) pro rata. Plus additional leave for length of service.
- Hybrid work,
- Birthdays off,
- Gym access,
- training and CPD including first aid, safeguarding and health and safety,
- Career development opportunities,
- Employee assistance programme,
- Cycle to work scheme,
- Strong team culture,
- Workplace pension,
- Free eye tests,
- Discounted to £2 access to holiday club for WYZ staff.
- Access to Virtual Medical Care
- Access to Work Well programme

POSTED: 19th August 2025

CLOSING: 2nd September 2025

First interviews: TBA

Second interviews: TBA

SPECIALISM: Youth Work/Activity

REPORTS TO: Recreation Area Co-Ordinator

CONTRACT TYPE: Permanent

HOURS: Part time- Flexible: 3-5-hour shifts

There are a range of hours and days available ranging from Monday – Saturdays, typically 3-5 hour shifts. Please enquire for further information.

WORK PATTERN:

There may be opportunity for cover shifts also.

All hours will be face-to-face delivery with young people and will include a weekend shift.

ORGANISATION TYPE: Charity

WHO WE ARE LOOKING FOR:

We are looking for someone fun, creative with high energy and a passion to work with young people.

An activity youth worker who is enthusiastic to run recreation activities to help with the wellbeing of our members. They will provide additional support to young people, where needed, to enable equal opportunity access to the wide range of activities on offer at Wigan Youth Zone.

The role requires the creation of a space that is warm, welcoming, active and full of life and challenge.

KNOWLEDGE AND UNDERSTANDING

Knowledge of the issues affecting young people and an ability to work with challenging behaviour

Understanding of the principles of working with children and young people

Knowledge of health and safety, diversity awareness and safeguarding best practice and how these relate to children and young people

Delivery of activities within an equality framework

QUALIFICATIONS

Introduction to Youth Work and Community Work NVQ/VRQ Level 2 - Desirable

WHAT WILL YOU NEED TO SUCCEED:

EXPERIENCE	
Experience in delivering a recreation activity, working with children and young people (aged 8 plus) both in groups and individually	Essential
Experience of working with young people with additional needs or disabilities	Desirable
Experience of supporting young people who are disaffected, underachieving and / or have social / emotional barriers to participation	Desirable

Experience of working in a team and alongside volunteers	Desirable
Experience of dealing with safeguarding issues within a multi-agency setting	Essential
SKILLS	
Ability to work with young people to develop their skills by providing programmes of activities, services and facilities that are fun and enable young people and adults	Essential
Ability to develop healthy professional relationships with children, young people and adults	Essential
Ability to coach, encourage, motivate and provide reliable support to children and young people	Essential
Confident in managing groups of children and young people	Essential
Ability to identify and challenge discrimination and discriminatory behavior, taking appropriate action as necessary	Essential
KNOWLEDGE AND UNDERSTANDING	
Understanding the principles of working with children and young people	Essential
Understanding of issues affecting young people's lives	Essential
Ability to deliver high quality activity programmes with children and young people who face social exclusion, disadvantage and disaffection	Desirable
Knowledge of Health and Safety, diversity awareness and safeguarding best practice and how these relate to children and young people	Essential

WHAT YOU WILL BE DOING

- Work with your line manager to prepare and implement a well-structured and progressive recreational programme for the young people of Wigan Youth Zone;
- To encourage attendance in recreational activities, particularly by young people who do not usually participate in such activities, and provide appropriate inductions;
- To assist in identifying talented young people and encourage further development through a number of different opportunities;
- To be a positive role model and create a positive and fun environment in which to motivate and encourage young people to participate in fitness activities;

- To help record and evaluate the sessions, and involve young people in the evaluation process;
- To ensure that the members maintain a high standard of behaviour and discipline during sessions;
- To ensure the participation of young people in activities and that their ideas contribute fully in the delivery and evaluation of activities;
- To promote and safeguard the welfare of children and young people at all times;
- To be an active member of the team and operate in line with the values and principles of Wigan Youth Zone.

General

- To be alert to issues of safeguarding child protection, ensuring the welfare and safety of Youth Zone members is promoted and safeguarded, and to report any child protection concerns to the designated Child Protection Officers using the safeguarding policies, procedures and practice (training to be provided);
- To assist with any promotional activities and visits that take place at the Youth Zone;
- To actively promote the Youth Zone and positively contribute towards increasing Youth Zone membership;
- To adhere to Wigan Youth Zone policies at all times, with particular reference to Health and Safety, Child Protection and Equal Opportunities.

Other duties

- To carry out any other duty with the Youth Zone provision and facility operations, and within the competencies of the post holder, as directed by your line manager or a senior manager.

SPECIAL REQUIREMENTS

A willingness to work unsociable hours when required
DBS clearance and committed to Safeguarding children
The ability and willingness to travel to meetings and events both in the region and beyond

The job holder will be required to adhere to the Youth Zone's policies at all times, with particular emphasis on Equal Opportunities and Safeguarding. Attendance at events and conferences will sometimes be required.

In accordance with our Child Protection and Safeguarding procedures, this position requires an enhanced DBS check and business satisfactory references.

Please note that in line with our Safeguarding Policy, you must be age 21 or over to work in our Senior Sessions and 18+ to work on our Junior Sessions and Holiday Clubs. All applicants must also be inactive as members for at least 12 months.

WHAT IS WIGAN YOUTH ZONE?

Wigan Youth Zone is a purpose built, state-of-the-art youth facility in Wigan town centre which opened in June 2013. It offers young people from across Wigan the opportunity to meet friends, have new experiences, learn new skills and access the support they need to develop and achieve their potential.

The Youth Zone is open to all young people across Wigan aged from 8 to 19 (up to 25 with additional needs), striving to offer something for everyone, regardless of their interests or abilities. With almost 15 dedicated areas to choose from including our four 40-metre floodlit football pitches, art room, music room and climbing wall – there's something for everyone here at Wigan Youth Zone.

Our aim is simple, to provide the town's young people with somewhere to go, something to do and someone to talk to.

YOU WILL BENEFIT FROM:

Salary: £12.35 per hour

33 days annual leave (including bank holidays) pro-rata,

Additional leave for length of service up to 38 days,

Birthdays off,

Gym access,

Training and CPD including First Aid, Safeguarding and Health and Safety,

Career development opportunities,

Access to our Employee Assistance Programme,

Cycle to work scheme,

Strong team culture,

Work place pension,

Free eye tests.

Discounted to £2 per day access to holiday club for children of WYZ staff

Access to Virtual Medical Care

WHAT DO YOU NEED TO DO NEXT

Please complete our application form following the link below and return to HR@wiganyouthzone.org

*88% OF OUR TEAM WOULD RECOMMEND WIGAN
YOUTH ZONE AS AN EMPLOYER TO THEIR FAMILY
AND FRIENDS*