



Welcome to Wigan Youth Zone!!!

A very warm welcome to our new members, we have put together this information to help parents and carers understand what our Junior Club is all about and how we operate:

- Our Junior Club sessions are on Tuesday evenings 4pm-8pm – collection is **7.45pm**, Saturday and Sundays 10am – 3pm – collection is **2.45pm**. There is no booking in system, children just need to be a member and pay 50p per session that they attend.
- If your child is taking any medication and needs to bring it into the Youth Zone with them – this **MUST** be handed in at reception and signed for by an adult. We have a Medication Policy here at the Youth Zone, which states that your child must administer medication themselves or be administered by their parents/carers. Staff at the Youth Zone cannot administer medication.
- We are an inclusive centre, and welcome all children regardless of their needs. It is really important that you share as much information about your child with us on their membership form. Whilst we cannot offer one to one care for children who attend, we do have an inclusion play worker who can help support children whilst they are in the centre. An All About Me form must be completed too.
- Activities on offer vary from week to week, we try to operate every area each session but this is not always possible.
- **Junior Members are not allowed to use their mobile phones within the Youth Zone – please leave these at home. You can ring our reception at any time to speak to your child.**
- We operate a 'sign up' system to book onto some activities that have limited spaces. Children do this at reception on the day that they attend. They will be called out on the tannoy system once their activity is starting.
- Some activities may be effected by weather – such as the Skate park. This will be closed if the ramps are wet. You are welcome to send your child in with waterproof coats etc. to allow them to continue playing outside regardless of the weather.
- Children are welcome to bring in their own bikes/scooters to use on the skate park – but they must wear a helmet and pads before they are allowed to use the ramps. We will provide these.
- Children are permitted to bring in their own lunch, snacks and drinks (we do not allow fizzy or energy drinks though)
- We provide safe storage for the children, where they can store bags/ coats/ money etc. We advise though that parents/carers do not send children into the Youth Zone with lots of money. Children will only require money for lunch and the tuck shop once they have paid to come in. Money must be in a bag with name on.
- The café is open 12am-13.00pm and we provide a full range of food, always with healthier options available. Children will not need more than £2.00 for a meal, drink and dessert.
- You **MUST** collect your children from the centre on time, failure to do so may result in your child's membership being expired. If you wish for child to leave unattended by an adult – you must complete a form at reception to give them permission to do so.
- If you have any additional questions about your child attending Wigan Youth Zone, Please contact Deborah Freeman (Junior Manager) or Diane Winnard (Junior duty Manger) on the number below.